

**Our Lady of the Lake University of San Antonio  
Worden School of Social Service**

**FIELD EDUCATION IMPROVEMENT PLAN**

This form is completed by the agency-based Field Instructor or the Worden School (WS) Faculty Liaison when concern is raised about the student's performance in the field placement. Each party must review and sign the document. A copy will be provided to the student, agency, Worden School Faculty Liaison and Director of Field Education.

Student:	<input type="text"/>
Program:	<input type="text"/>
Agency & Program Name:	<input type="text"/>
Field Instructor:	<input type="text"/>
Date of Plan:	<input type="text"/>

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**Narrative of Identified Concern:**

Document concerns by referencing the [Council on Social Work Education \(CSWE\) Educational Policies & Standards \(EPAS\)](#), [NASW Code of Ethics](#), [Worden School \(WS\) All-in-One Education Plan & Assessment Form \("Ed Plan"\)](#), [WS Student Code of Conduct Form](#), [WS Field Education Manual](#), agency policy manual, and other appropriate documents.






**Previous Attempts to Address the Concern/Describe (Check all that apply)**

- Written Feedback Provided to Student
- Verbal Feedback Provided to Student
- Increased Supervision
- Changes in the Education Plan
- Other: (Describe)

**Outcome of Attempts:**



**Plan for Resolution (Describe in concrete, behavioral terms as appropriate)**

By <input type="text"/> , student will:	
By <input type="text"/> , Field Instructor will:	
By <input type="text"/> , Faculty Liaison will:	
Projected date of evaluation:	<input type="text"/>

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**Plan for Evaluation (include concrete indicators of progress/problem resolution):**



**I have been provided a copy of the document:**

Field Instructor Signature: (*[Field Instructor Name]*): [Click to sign Completed Document](#)

Student Signature: (*[Student Name]*): [Click to sign Completed Document](#)

This form completed by:

Note: You must click on the SAVE button to save any information entered or changed on this page before closing or printing the page, or your information will be lost.

CLOSE

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